

17th September 2012.

Dear Councillor,

A meeting of the **AUDIT COMMITTEE** will be held in the **Council Chamber** at these offices on **TUESDAY 25th SEPTEMBER 2012 at 7.00 p.m.**, when your attendance is requested.

Yours sincerely,

KATHRYN HALL

Chief Executive

A G E N D A

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| 1. | To note Substitutes in Accordance with Council Procedure Rule 4 – Substitutes at Meetings of Committees etc. | |
| 2. | To receive Apologies for Absence. | |
| 3. | To receive Declaration of Interests from Members in respect of any matter on the Agenda. | |
| 4. | To confirm the Minutes of the meeting of the Committee held on 26th June 2012. | 3 - 6 |
| 5. | Annual Governance Report 2011/12. | 7 - 42 |
| 6. | Financial Statements 2011/12. | 43 - 44 |
| 7. | Internal Audit Monitoring Report 25th September 2012. | 45 - 48 |
| 8. | Committee Work Programme 2012/13. | 49 |

Please note: An oral report or additional written information arising after the despatch of this Agenda may be given on any of the above items.

9. To consider any items that the Chairman agrees to take as urgent business.
10. Questions pursuant to Council Procedure Rule 10 due notice of which has been given.

To: **Members of Audit Committee** – Councillors Banham, Barnett, Brunsdon, Forbes, Lea and Seward.

Requesting Members: Councillors Ash-Edwards, Hatton and D Jones.

Working together for a better Mid Sussex